



Community Preparedness Program Activity Monthly Report Form

Complete this form to report your meetings, trainings, exercises/drills, public outreach and education, or other events and initiatives.

Submit to gina.l.namay@wv.gov.

Program Name:
Program Coordinator:
E-mail:
Phone #:
County Served:
Month(s) reporting on:

1. Event/Initiative or Training Information

Name of Meeting/Training/Event/Exercise/Initiative:		
Date:		
Location:		
Target Audience: <input type="checkbox"/> General Public <input type="checkbox"/> Business <input type="checkbox"/> Faith-based group <input type="checkbox"/> CERT Members <input type="checkbox"/> Youth <input type="checkbox"/> Seniors <input type="checkbox"/> Veterans/Military Families <input type="checkbox"/> Other, describe:		
For Meetings/Trainings: Number of participants	For Exercise/Drills/Outreach/ Public Events, or the like: Number CERT participants:	For Outreach, Number of people given education materials:
Partner Organizations (collaborators), list if applicable:		
Media Used: <input type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> Social Media	Potential # of people reached by media:	
Funded/Sponsored, in full or in part, by: <input type="checkbox"/> WV Citizen Corps <input type="checkbox"/> Homeland Security (HSPG) <input type="checkbox"/> Private Sponsor <input type="checkbox"/> Public Sponsor List public/private sponsors:		
Number of CERT volunteers involved:	Total Number of CERT Volunteer Hours	
Number of <i>*Other</i> volunteers involved:	Total Number of <i>*Other</i> Volunteer Hours	
<i>*Only count volunteers that YOU utilize and manage.</i>		

Brief Description of Event/Initiative or Training:

2. Event/Initiative or Training Information

Name of Meeting/Training/Event/Exercise/Initiative:		
Date:		
Location:		
Target Audience: <input type="checkbox"/> General Public <input type="checkbox"/> Business <input type="checkbox"/> Faith-based group <input type="checkbox"/> CERT Members <input type="checkbox"/> Youth <input type="checkbox"/> Seniors <input type="checkbox"/> Veterans/Military Families Other, describe:		
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Number of CERT volunteers involved:	Total Number of CERT Volunteer Hours	
Number of <i>*Other</i> volunteers involved: <i>*Only count volunteers that YOU utilize and manage.</i>	Total Number of <i>*Other</i> Volunteer Hours <i>*Only count volunteers that YOU utilize and manage</i>	

Brief Description of Event/Initiative or Training:

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3. Event/Initiative or Training Information

Name of Meeting/Training/Event/Exercise/Initiative:		
Date:		
Location:		
Target Audience: <input type="checkbox"/> General Public <input type="checkbox"/> Business <input type="checkbox"/> Faith-based group <input type="checkbox"/> CERT Members <input type="checkbox"/> Youth <input type="checkbox"/> Seniors <input type="checkbox"/> Veterans/Military Families Other, describe:		
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Number of CERT volunteers involved:	Total Number of CERT Volunteer Hours	
Number of <i>*Other</i> volunteers involved: <i>*Only count volunteers that YOU utilize and manage.</i>	Total Number of <i>*Other</i> Volunteer Hours <i>*Only count volunteers that YOU utilize and manage</i>	

Brief Description of Event/Initiative or Training:

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4. Event/Initiative or Training Information

Name of Meeting/Training/Event/Exercise/Initiative:		
Date:		
Location:		
Target Audience: <input type="checkbox"/> General Public <input type="checkbox"/> Business <input type="checkbox"/> Faith-based group <input type="checkbox"/> CERT Members <input type="checkbox"/> Youth <input type="checkbox"/> Seniors <input type="checkbox"/> Veterans/Military Families Other, describe:		
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Partner Organizations (collaborators), list if applicable:		
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Funded/Sponsored, in full or in part, by: <input type="checkbox"/> WV Citizen Corps <input type="checkbox"/> Homeland Security (HSPG) <input type="checkbox"/> Private Sponsor <input type="checkbox"/> Public Sponsor List public/private sponsors:		
Number of CERT volunteers involved:	Total Number of CERT Volunteer Hours	
Number of <i>*Other</i> volunteers involved: <i>*Only count volunteers that YOU utilize and manage.</i>	Total Number of <i>*Other</i> Volunteer Hours <i>*Only count volunteers that YOU utilize and manage</i>	

Brief Description of Event/Initiative or Training:

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